



# American College of Forensic Examiners Institute<sup>SM</sup>

## Diplomate Application

2750 E. Sunshine St., Springfield, MO 65804 | www.acfei.com | 800-423-9737 | cao@acfei.com

The Diplomate program is a board recognition of a member's achievements in a specific field. Along with general requirements, each board has individual requirements which must be fulfilled to become a Diplomate under that board.

### Eligibility Requirements

- Successful completion of one of ACFEI's credentialing programs.
- Current, active member for two years prior or more.
- Fulfill individual board requirements.

### Personal Information

Prefix:  Dr.  Mr.  Mrs.  Ms.  Miss  Prof.  Rev.  Other: \_\_\_\_\_ Gender:  Male  Female

First Name	MI	Last Name	Member ID Number
Address Line 1		Address Line 2	
City	State	Zip	Cell Phone
Office Phone	Home Phone		Fax
Degrees (highest first), Licenses, Certifications – Please note, ACFEI will only list four designations.			License Number/State
E-mail		Please print your name exactly as you would like it to appear on your certificate.	

### Board Requirements

Please check which board under which you qualify for Diplomate status, and under which you would like to receive the Diplomate Designation:

- Diplomate of the American Board of Forensic Accounting – DABFA  
*Accredited bachelor's degree or higher; current and active CPA or international equivalent*
- Diplomate of the American Board of Forensic Counselors – DABFC  
*Minimum of an accredited master's degree; current and valid license in counseling or mental health field*
- Diplomate of the American Board of Forensic Dentistry – DABFD  
*DDS or DMD from an ADA-accredited school or equivalent non-US academic institution; current, valid license to practice dentistry*
- Diplomate of the American Board of Forensic Examiners – DABFE  
*Accredited bachelor's degree or higher*
- Diplomate of the American Board of Forensic Engineering and Technology – DABFET  
*Accredited bachelor's degree or higher in an engineering or technological discipline*
- Diplomate of the American Board of Forensic Medicine – DABFM  
*MD/DO degree in medicine from an accredited medical school; current, valid medical license*
- Diplomate of the American Board of Forensic Nursing – DABFN  
*Minimum of a BSN from an accredited nursing school; possession of a current, valid RN license*
- Diplomate of the American Board of Forensic Social Workers – DABFSW  
*Minimum of an MSW from an accredited university or college; current, valid social work license (if applicable)*
- Diplomate of the American Board of Recorded Evidence – DABRE  
*Attendance at the New York Institute for Forensic Audio for two authenticity classes – between Forensic Audio, Forensic Video, and Voice Identification*
- Diplomate of the American Board of Registered Investigators – DABRI  
*Completion of the Registered Investigator® program; accredited bachelor's degree or higher; 3 years of professional, relevant experience; no felony convictions in the last 10 years*

\* For **Diplomate of the American Board of Psychological Specialties – DABPS**, see the DABPS application form.

**Credentials**

Please select the credential(s) you have completed with ACEFI

- Accredited Forensic Counselor, AFC<sup>SM</sup>
- Certified Master Forensic Social Worker, CMFSW<sup>SM</sup>
- Certified Forensic Accountant, Cr.FA<sup>®</sup>
- Certified Forensic Consultant, CFC<sup>®</sup>
- Certified Forensic Nurse, CFN<sup>®</sup>
- Certified Forensic Physician<sup>®</sup>, CFP
- Certified Medical Investigator<sup>®</sup>, CMI
- Registered Investigator<sup>®</sup>, RI<sup>SM</sup>

**Payment Information**

**Diplomate Upgrade:** one-time upgrade fee of \$250..... \_\_\_\_\_

**Additional Diplomas:** \$75 each.....\$75 x \_\_\_\_\_ = \_\_\_\_\_

**TOTAL=**\_\_\_\_\_

Payment must be received before the application is processed. You may choose the payment method that is most convenient (personal/company check or credit card). Payment plans are available for Life Membership. For the payment plan, a minimum of \$250 down payment must be made, and the balance can be paid in monthly installments (\$200 minimum) by check or automatically charged to your credit card. A life certificate will be issued upon full payment. Annual membership dues for the year are \$165 for general members or \$190 for credentialed members. There is a \$75 administrative fee assessed for all canceled or rejected applications and a \$20 NSF fee assessed for each returned check.

- Visa     MasterCard     American Express     Discover     Check enclosed (payable to ACEFI)     Money order
- ACEFI does not accept wire transfer payments.*
- Yes! Please sign me up for **automatic** dues renewal (only available if paying by credit card).*

Paid in full \$ \_\_\_\_\_

**Life Membership Only:** Charge \$ \_\_\_\_\_ (min. \$250) as a down payment and \$ \_\_\_\_\_ (min. \$200) per month until paid in full.

Card Number: \_\_\_\_\_ Expiration: \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_

**Terms of Agreement**

I certify that the information I have provided to American College of Forensic Examiners Institute<sup>SM</sup> (ACEFI) is true, correct, and complete. I am not providing misleading, false, or deceptive information. I understand that if I have provided misleading, false, or deceptive information, the association will pursue aggressive legal action. I may be asked to provide additional documentation. I understand that ACEFI reserves the right to verify any and all information that I provide. If I misrepresent my credentials, refuse to provide documentation at a later time if asked, or allow my membership with ACEFI to lapse, I understand and agree that my membership and/or certification status will be revoked and my membership terminated. If the documentation required for the credential or membership status for which I am applying is not received within 6 months from the date of application, I understand that no refund will be issued in the event of the cancellation or denial of my application. I agree that I will notify ACEFI in writing of any civil, criminal, or complaint that is made against me. I agree to hold harmless and indemnify ACEFI and its officers, directors, employees, and agents for any misrepresentation of my credentials and for all claims, loss, judgment, or expense. ACEFI does not endorse, guarantee, or warrant the work or opinions of any individual members. Membership does not imply licensing or registration by the organization of a member's qualifications, abilities, or expertise. The objective of ACEFI's publications and the activities that it sponsors are for informative and educational purposes. The views expressed by the authors, publishers, or presenters are their own views and do not necessarily reflect those of ACEFI. ACEFI does not assume any responsibility or liability for its members or subscribers' efforts to apply or use the information, suggestions, or recommendations made by the organization, publication resources, or activities.

- |                          |                          |   |
|--------------------------|--------------------------|---|
| <b>YES</b>               | <b>NO</b>                |   |
| <input type="checkbox"/> | <input type="checkbox"/> | Have you ever been convicted of a felony? If yes, please explain on a separate sheet of paper.  |
| <input type="checkbox"/> | <input type="checkbox"/> | Have you ever been disciplined, or are you currently under investigation, by a legal or licensing board? If yes, please explain on a separate sheet of paper. |

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Submit the application**

**By mail:** 2750 E. Sunshine, Springfield, MO 65804 | **By fax:** 417-881-4702  
**Online:** www.acfei.com | **By e-mail:** cao@acfei.com | **By phone:** 800-423-9737